



# Auction Donation Form

*Celebrating a Vision of Peace*

Saturday, October 14, 2017

Soka University of America

**PLEASE DELIVER ITEM BY: September 29, 2017**

ITEM NAME \_\_\_\_\_

VALUE \$ \_\_\_\_\_

IRS rules require Soka University to file IRS Form 8282 for non-cash donations with a value over \$500. If the item you are donating is valued at more than \$500, please provide your Social Security Number or Employer Identification Number (EIN) here: \_\_\_\_\_ You may also need to file Form 8283.

DESCRIPTION OF ITEM (Please be specific and print clearly)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESTRICTIONS OR SPECIAL INSTRUCTIONS (Please list all restrictions, expiration dates, number of people, etc.)\*

\_\_\_\_\_  
\_\_\_\_\_

ITEM:

or

GIFT CERTIFICATE:

**VISUAL DISPLAY?**

(e.g., brochures, counter cards, photos)

- Item is attached
- Item will be delivered
- Item needs to be picked up
- Gift Certificate attached
- Auction committee to provide
- Yes, I will provide
- No, none needed

### DELIVERY INSTRUCTIONS

**Please send donation forms and items to:**

Soka University of America  
Development Department  
1 University Drive  
Aliso Viejo, CA 92656

Phone: 949-480-4072 FAX: 949-480-4260

*We appreciate delivery of items ASAP! Thank you*

Please list only one item per donation form. Please print the donor name exactly as you wish it to appear in the catalog.

Donor Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Company or Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_

Donors Signature \_\_\_\_\_ Date \_\_\_\_\_ Fax \_\_\_\_\_

Your donation provides funds for the Scholarship Endowment Fund. Contributions are tax deductible to the extent permitted by law.

**For questions or information please contact:**

Linda Kennedy 949-480-4072 or lkennedy@soka.edu

\*Menus, brochures, programs, seat location maps are most helpful.

In preparing a successful event, the committee may package or use donated items as drawing prizes or other fund raising events.

Person Soliciting Donation \_\_\_\_\_ Phone \_\_\_\_\_

***Thank you in advance for your generous donations.***