

**Soka University of America
Soka Performing Arts Center
Request for Use of Concert Grand Piano**

Event Name: _____
Sponsor: _____
Contact: _____
Address: _____
City/St/Zip: _____ Email: _____
Phone #'s: _____ Cell: _____ Fax: _____
Event Date: _____ Curtain Time: _____
Pianist's Name: _____ Artist Representative: _____
Contact Phone Number for Pianist or Representative: _____

NOTE: Pianist, Artist Representative or Applicant may be contacted by the Theatre Manager.

Use of the Steinway D or Yamaha CFX Grand Pianos in the Soka Performing Arts Center are subject to any stipulations presented by the Theatre Manager. Written consent is required.

Soka Performing Arts Center has a strict policy concerning extended-use piano techniques, or non-conventional piano use. We assume an intention of conventional use ("fingers on the keys, feet on the pedals") unless otherwise notified. There will be absolutely no device or touching or marking inside the piano without prior planning. When such techniques are expected, we offer one particular piano, a very nice recent-model Yamaha CFIII, which will be moved into the performance space. All extended-use practice, rehearsal and performance will occur on this instrument. **Agreed & Understood: _____ Initial**

A Damage Deposit may be required to secure the use of the piano(s). This deposit is refundable upon determination by facility staff that no damage has occurred to the instrument(s). In the event that damage has been incurred, the full Damage Deposit amount shall be charged to the user/applicant. **Agreed & Understood: _____ Initial**

A Tuning Fee will be charged to all users of the piano(s), based on the actual cost charged by the piano technician. The current rate for tuning varies from \$185.00 to \$450.00 depending on day, time, and notification of service. This rate is subject to change without notice, and is included for informational purposes only. **Agreed & Understood: _____ Initial**

Tuning and repair services will be performed by a technician selected by Soka Performing Arts Center staff. Damage deposit and Tuning fee are NOT included in the Basic Facility Rental Fee for the Soka Performing Arts Center for the Performing Arts.

FOR OFFICE USE ONLY

Approved for Use by: _____
 Stipulations: _____
Piano Deposit: \$500 Tuning \$_____ (per technician fee schedule)
Other Charges: _____